



BRUCE TOWNSHIP BOARD MEETING

March 12, 2020

Call meeting to order at 7:00 PM.

Board Members: R. LaJoie, C. Marsh, D. Rogers, M. Pins. W. Pulfrey

Greetings - Pledge of Allegiance

Public Comments - limit 3 minutes

C. Person wanted to express her appreciation of the how well the 2020 Presidential Election process worked.

Approval of Minutes: Motion by Marsh supported by Lajoie to approve the Minutes of the Regular February 13, 2020 meeting. Motion passed.

Motion by Marsh supported by Pulfrey to approve the Minutes of the Budget Work Session on February 7, 2020. Motion passed.

Pay Bills -- Motion by Pins supported by Lajoie to approve paying of the bills (check numbers – 10357-10387) for a total of \$ 19,840.57. Motion passed.

County Commission Report – None

Reports of Special Meeting - None

Zoning Administrator – No new permits.

Assessor's Report: No Report

Planning Commission Report – No meeting

Treasurer's Report: No report due to system problem.

Clerk's Report –

A. Direct Deposit update, we have the test information and are working with QB's to complete the process.

- B. Fire Hall Internet Upgrade – due to the metal structure of the Fire Hall, we need to boost the wireless signal to accommodate reliable internet service. To do this we need to replace the old Modem/module in the Township Hall for security reasons and install booster on the outside of the Fire Hall and the Garage. Motion by Pins supported by Pulfrey to install Township Hall Upgrade including Fire Hall and Garage boosters not to exceed \$1,400. Motion passed.
- C. Bank Signatures for existing account are current with CSB, we still need Old Mission and Soo Cop changed.
- D. Budget FY 2020-2021 is a process of changing the old budget to work with QuickBooks's. We are making progress. Budget must be approved before we can process payments in the new year.
- E. FOIA Policy – Information on Policy has been forwarded to our Attorney for review.
- F. Lighthouse Email, after having our website in operation for 6 – 7 months, we will be dumping the Email portion of Lighthouse in the near future.
- G. Paperless Scanner – we have had a demonstration of the Paperless Scanner and it is impressive. With this Scanner we can reduce the amount of paper files that have been accumulated for years, freeing up storage space and store the data electronically. Motion by Pulfrey supported by Marsh to purchase the Paperless Scanner (\$990). Motion passed
- H. LogMien is a software program that will allow the Clerk to access the Township Programs and processes remotely. Due to the possibility of sickness, inclement weather, and other potential issues that may require the Clerk (or other staff) to be home bound for an extended period of time it is proposed that we add this flexibility to our operations. Motion by Marsh supported by Pins to proceed with the purchase of the program and security measures necessary to implement this process at a not to exceed price of \$2,000. Motion passed.

Firemen's Report – There was one call that we were in route to when Central call us off. We are researching a Tribal 2% community grant for a side by side that would allow us to respond to off road fires. Resolution by Pins supported by Rodgers to request a Sault Tribal 2% community grant of \$25,000 to purchase and equip a side by side that will carry water and sprayer to allow off-road fire response ability. Roll call vote- Rodgers – yea, Pins – yea, Marsh – yea, Pulfrey – yea, Lajoie – yea. Resolution passed.
There was much discussion on billing for fire calls. There were questions about the proposal for purchasing Lift Bags.

Ground and Park Report – There was a request for information on shoreline erosion and Marsh responded that we have about 13 miles of shoreline and erosion. The Township park is underwater.

Cemetery: There was an issue with the Funeral Home that has been corrected.

Old Business

- A. Emergency Plan – We will have to develop our own plan, as the County does not have anything specific to us.
- B. Donaldson Cemetery - There was a discussion Regarding ground penetration radar to verify what areas have occupancy. Marsh will discuss our Attorney to get a process that will verify ownership of grave sites.
- C.

New Business

- A. Hobson Electric – Generator annual service contract to maintain our emergency generator was issued. The generator is 12-14 years old and needs attention.
- B. Township Hall Projector – We are pursuing pricing to set up an overhead projector for the town hall that will allow renters the ability to do projection of events (training, Celebrations of life, reunions, etc.). If approved, people would be able to rent the projector for their events.
- C. Website Administrator is moving out of state. There was discussion regarding remote access.

Public Comments – limit 3 minutes

Adjournment Motion to adjourn was made by Rodgers supported by Pins. Motion passed. The meeting was adjourned at 7:50 pm.