



BRUCE TOWNSHIP BOARD MEETING

August 13, 2020

Call meeting to order at 7:00 PM.

Board Members: R. LaJoie, C. Marsh, D. Rogers, M. Pins. W. Pulfrey

Greetings - Pledge of Allegiance

Public Comments - limit 3 minutes

Approval of Minutes: - Motion by Rodger supported by Pins to approve the Minutes of the Regular July 9, 2020 meeting. Motion passed.

Pay Bills -- Motion by Roger supported by Pins to approve paying of the July bills (10480 - 10528) for a total of \$ 422,622.57. Motion passed. This included 3 payments for road repairs.

County Commission Report – None

Reports of Special Meeting - None

Zoning Administrator – There are 20 Permits this year and 6 are for new homes

Assessor's Report: - None

Planning Commission Report – No meeting

Treasurer's Report: - Total Receipts \$51,326.81, Total Expenses \$422,622.57, and a balance of all funds of \$830,486.43. This included 3 road contracts.

Clerk's Report –

- A. Land Division – Raymond Lajoie Resolution – Motion to approve the Land Division request was made by Marsh and supported by Pins. Roll call vote 5 Yea, 0 Nay. Resolution passed.
- B. Land Division – Huyck Resolution – Motion to approve the Land Division request was made by Rodgers and supported by Pins. Roll call vote 5 Yea, 0 Nay. Resolution passed.

- C. Fire Association Funds – Pulfrey checked into establishing a debit card process for the Fire Association Funds, however input is needed from Chief Andrews and to date no funds have been established.
- D. August Elections Process 81.6% of the Absentee Voters returned their Ballots, which was particularly good. There were 611 total Ballots cast
- E. Hall Rental Agreement – it was noted that a recommendation Attorney Palmer to include actions the Township can take in the event that alcohol was served on the premises during a rental period. A motion by Pins to add language to the current rental agreement effective Sept 1, 2020. Motion was supported by Rogers. Motion passed.
- F. Deputy Clerks/Election Workers – Pins made a motion to approve an increase for Deputy Clerks to \$17.50 per hour and give a \$2 Hazard pay increase per hour worked to the election workers due to working conditions (Covid-19) during the State 2020 Primary (retroactive) and also for the General 2020 Elections. Motion was supported by Lajoie. Motion passed.

Firemen's Report –

- A. Any funds raised by the Fire Department are considered as public funds under state law and must be receipted in and accounted for, in the same manner as other township funds. There was a lot of discussion on how the Fire department would access those funds. A Debit Card was discussed, Pulfrey has collected information on how the process could work. The Fire Chief will follow up on transferring the funds and discuss with the Fire Fighters about how they want to access them.
- B. There was some discussion regarding Fire Fighter being paid, however no documents or proposal were provided to the Board by Chief Andrews. Marsh will see what the Attorney says we can and cannot do.
- C. There was some discussion on differing opinions regarding the Fire Fighter programs/operations which will be addressed by Chief Andrews.
- D. Chief Andrews shall insure that responding Fire Fighters responding to any calls are in full gear. There was some discussion about lighter Fire Fighting gear, however no documents or proposal were provided to the Board by Chief Andrews.
- E. There was an indication on a maximum that could be charged per call, Chief Andrews will investigate and provide that information to the Board.

Ground and Park Report – Mr. Dawson is doing a great job at Dunbar.

Old Business

- A. Generator Upgrade Bids -Hobson was the only company out of 3 that responded to our request for bids. Pulfrey made a motion to approve Hobson to install a emergency Generator that will provide electrical power to the Township Structures during an outage. This will enhance our abilities to hold elections during an election and to provide services to Bruce Township Residents during an outage. Motion was supported by Rogers. Roll Call Vote, 5 Yeas, 0 Nays. Motion passed.
- B. Tribal Grant Funds – Hold until spring.

- C. Attorney Report - FOIA – No information yet as to how we are to respond, and post on internet. Marsh will follow up.
- D. Playground Equipment – Marsh posed the question of is the Board interested in updating the Playground Equipment. There was Board agreement that the playground equipment needs upgrading. Marsh will investigate pricing and provide information to the Board.

New Business

- A. Propane Bids – Marsh will obtain bids for next month's meeting.
- B. Assessor Employment Advertisement – advertisement will be in the newspaper for 3 days with a deadline of September 4th, 2020 at 4 PM.
- C. Attorney Report – Statutory Employee
- D. Land Divisions – There was discussion regarding who can or should complete the land division documentation. There were no clear indications as to why a Surveyor or an Assessor should not be able to complete the documentations. The current process can cause delays for the landowner.
- E. Web Service provider – Pulfrey informed the Board that the new Web Service Provider has opened our access to managing our website by 10-fold. We now have full access and training information for the administrators.

Public Comments – limit 3 minutes

There was a question regarding the Primary Election process. The example was you vote for 2, there are 3 Republicans and 1 Democrat running. How many go to the General Election, 2 Republicans and 1 Democrat advance.

Adjournment Motion to adjourn was made by Rodgers supported by Pins. Motion passed. The meeting was adjourned at 8:13 pm.