

TOWNSHIP OF BRUCE
MINUTES OF REGULAR MEETING ON August 8, 2019

The regular meeting of the Bruce Township Board was held on August 8, 2019 at the Bruce Township Hall with board members LaJoie, Pulfrey, Marsh, Rogers and Pins present. The Supervisor called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Public Comments: There were comments regarding the March Township Board Meeting where Air Bags for the Fire Department and the price was discussed as being \$6,600.

The minutes of the July 11, 2019 were presented. Motion was made by Rodgers, supported by Pulfrey to accept the minutes as presented. All were in favor, motion carried.

Motion was made by Pins, seconded by LaJoie to pay the bills. All were in favor, motion carried.

County Commission Report – Commissioner Maclean was not present.

Reports of Special Meeting – There were no Special Meetings.

Zoning Administrator Report: There are a total of 22 permits issued to date.

Assessors Report: We are changing parcels to the new class codes and we will be attending mapping classes on 8-23-19. The new GIS and Parcel maps will be helpful to our Fire Fighter for locating properties.

Planning Commission: There was no report, however Nick Earl has volunteered to be on the Planning Commission.

The Treasurer's Report: R. LaJoie reported the balance of all funds is \$ 966980.83. We received EMS \$20,000 payment through the millage and the METRO payment of \$5412. Just to remind people that Property Tax can now be paid by Credit Card.

Clerk's Report: We are having some printer issues with the new Enterprise QuickBooks program. Check have been printed. There is a lot to learn about the QuickBooks Enterprise program, but we are making progress.

Firemen's Report: Both of the Fire Trucks have passed pump tests.

Grounds and Park: Dunbar Park is mostly mud due to the high water. The Cemetery's have been mowed but will need work later this year.

Old Business:

- A. Hall Door locks – We are going to reduce the amount of keyed door locks and install new locks and passkeys for the main entrance and kitchen doors.
- B. Roads – Our two (2) road project have been canceled due to the Bids coming in way to high, and the County is focused on Sugar Island for the remainder of this year.

New Business:

- A. Senior Citizen Dinner – B. Hillock requested funding for the Senior Citizen Dinner and Funeral Programs. Motion by Pins supported by Lajoie to approve \$1800 for the operation. Motion passed.
- B. Propane Bids – Motion by Marsh supported by Pins to approve Autore to provide Propane for the Township, based on submitted bids. Approval was also given to pay by credit card which will reduce cost by \$.10 per gallon. Motion passed.
- C. Furnace Bids -- Motion by Rodgers supported by Pulfrey to contract with Great Lakes Services, Inc. to install a 100,000 BTU, 2 stage 96% efficiency Furnace with a 10-year parts and labor warranty in the Township Hall. Motion passed.
- D. QuickBooks Contract – Motion by Marsh supported by Pulfrey to approve a contract with QuickBooks (Enterprise edition). Motion passed.
- E. Employee Handbook — Employee Handbook were handed out for review and a work session on the Employee Handbook will be upcoming.
- F. Land Division – the Land Division was presented for Vernon and Carolyn Dumback, parcel # 002-080-007-00 on 10941 M-129. Motion by Rodgers supported by Pins. Motion passed.
- G. Generator has malfunctioned and vendor is to be here on Monday to repair it.
- H. Web Page should be up soon. Pulfrey will be updating the Web Pages with Minutes and other information as it becomes approved, training will be forthcoming.

Public Comments: There is a School Election on November 5th.

Motion was made by LaJoie, seconded by Rogers to adjourn the meeting. The Supervisor adjourned the meeting at 7:40 p.m.

Ward Pulfrey, Clerk

Carl Marsh, Supervisor