



## **BRUCE TOWNSHIP BOARD MEETING**

December 12, 2019

Call meeting to order at 7 PM.

Board Members: C. Marsh, D. Rogers, M. Pins. W. Pulfrey

Greetings - Pledge of Allegiance

Public Comments - limit 3 minutes

Approval of Minutes: November 14, 2019, motion by Pulfrey supported by Pins, motion passed.

Pay Bills – Motion by Rodgers supported by Marsh to approve paying of the bills (checks number 10266 – 1094) for a total of \$18379.16. Motion passed

County Commission Report – None

Reports of Special Meeting - Pulfrey met with Maleport the County Clerk regarding Election issues

Zoning Administrator – No new permits this month 28 for the year

Assessor's Report – March Board of Review was discussed because of the conflicting dates with the March Primary Election. Due to a reclassification of each parcel in 2020 only one form is allowed for Agriculture or Homestead requests.

Planning Commission Report – No Meeting

Treasurer's Report – There were receipts of \$215.64 and expenses of \$15026.74 with \$904,216.23 Balance for all funds. Motion by Pulfrey supported by Marsh to approve the Treasurer's report. Motion passed.

Clerk's Report –

- A. Audit – The 2018 audit is underway, and the Auditor is requesting an additional \$500 to Complete it due to unforeseen difficulties. Motion by Pulfrey supported by Marsh to approve the additional funds. Motion passed.
- B. Land Division Castagne – After extensive discussion the land division was tabled by motion by Pins supported by Pulfrey. Motion passed.
- C. Paperless documents – Pulfrey is looking into the cost associated with becoming a paperless electronic environment.
- D. Credit Card Payment – We will be excepting credit card payments for Zoning, and Hall Rentals in the near future (January).

December 12, 2019 Twp. Meeting cont.

Firemen's Report – There were 5 calls this month. 1 building fire, 3 power lines and one car accident. A downstate Fire Hall is recommending Hardtack for the supplier of Air Bag and we will be getting pricing for their products.

Ground and Park Report – not much happening in the winter.

#### Old Business

- A. Assessor Laptop – the new laptop has arrived and is being updated.
- B. Assessor Contract Review – we will be having a work session in January.
- C. GoDaddy – our new web site is now active.
- D. Paving Bid on 19<sup>th</sup> – we are waiting until the bids come in before taking action.

#### New Business

- A. Board of Review Members – John Laitinen is our newest Member of the BOR.
- B. Training – Marsh will be attending training in Gaylord and the BOR will be getting Training on Feb. 13<sup>th</sup> in St. Ignace.
- C. Assessment Notices will be handled by KCI. Motion by Rodgers supported by Pins. Motion passed.

Public Comments – limit 3 minutes -- none

Adjournment Motion by Marsh supported by Pins to adjourn. Motion passed.