



## **BRUCE TOWNSHIP BOARD MEETING**

**September 10, 2020**

Call meeting to order at 7:00 PM.

Board Members: R. LaJoie, C. Marsh, D. Rogers, M. Pins. W. Pulfrey

Greetings - Pledge of Allegiance

Public Comments - limit 3 minutes, Mr. Eric Baron is a candidate for County Commissioner and spoke about having a fresh prospective, increasing Internet accessibility and wanted to be accessible to the people.

William Hillock was presented a Plaque for 18 Years of service by Marsh, thanking William on behalf of himself and Bruce Township.

Approval of Minutes: Motion by Pins supported by LaJoie to approve the Minutes of the Regular August 13, 2020 meeting. Motion passed.

Pay Bills -- Motion by Pins supported by LaJoie to approve paying of the bills (check numbers - ) for a total of \$ .25. Motion passed.

County Commission Report – None

Reports of Special Meeting - Land Division of September 4, 2020 where 3 land divisions were approved. Motion by Pins supported by LaJoie to approve the Minutes of the Special Meeting of September 4, 2020 meeting. Motion passed.

Zoning Administrator – There are 26 Permits to date

Assessor's Report: - plans on working in October regarding new class codes.

Planning Commission Report – No meeting due to a lack of a quorum.

Treasurer's Report: There was no Treasurer's report due to late reports (statements) from the banks.

Clerk's Report –

- A. Resolution to fill the Board of Review Vacancy – Motion by Pulfrey to appoint C. Person to the Board of Review, supported by Marsh. Motion Passed, Pins abstained.
- B. Resolution to permit Bruce Township taxpayers to file a protest with the Board of Review in writing. Motion by Marsh to allow taxpayers to file a protest with the Board of Review in writing, supported by LaJoie. Roll call vote, yea\_5 Nay 0. Motion passed.
- C. Correspondence – Mr. Beauregard submitted a letter, regarding assessment functions, which was read.
- D. Fire Association Funds – Pulfrey checked into establishing a debit card process for the Fire Association funds, however input from Chief Anderson is needed and not all funds have been deposited with the township.
- E. Intern for scanning- Pulfrey presented a motion to hire an intern for 20 hours to scan files for electronic storage, supported by Marsh. Motion passed.
- F. Web Update – Lots of progress on making departments as a drop down. There now about 10 times the access/possibilities with the current Web Administrators. Still working on some issues before we can go full force. We also have increased the range that the public can access the Web without coming into the Buildings. We have installed a computer backup system that is remotely located in the event of our main backup system failure.
- G. Correspondence – Robert Beauregard sent a letter regarding Assessment issues, which was read at the meeting.
- H. Dumpster Contract – Pulfrey completed follow up on a Waste Management and GFL (current vendor) waste contract. GFL has adjusted their old contract to match Waste Management bid. This adjustment resulted in a \$46+ per month savings.

Firemen's Report –

- A. Auto Accident Fees – a work session will be schedule prior to next meeting to discuss the process.
- B. Pay for the Fire Department - a work session will be schedule prior to next meeting to discuss the process.
- C. No activity this week, one call that was resolved before arrival.

Ground and Park Report –

- A. Complaint by Mr. Perry regarding potholes at Dunbar Park – The County has worked on the Park Road. Overhead branches will be addressed next week.

Old Business

- ~~A.~~ A.—Playground Equipment –
- B. Propane Bids – Of 3 bids, Choice was low bid. Motion by Pulfrey supported by Pins to establish a contract for Propane with Choice. Roll Call Vote, yea\_5, Nay\_0. Motion passed. It is estimated that the Township will save \$2,000 over the length of the contract.
- ~~A.C.~~ Junk Cars – The Township received \$1800+ from the court/attorney regarding removal of junk cars in the Township.
- ~~D.~~ —————B. Pins made a motion to reestablish the Grounds and Parks Committee, supported by LaJoie. Pins volunteered to be the Township liaison to the Grounds and Parks Committee.

~~C.~~

New Business

- A. -Assessor bids – We have 2 bids for the position of Assessor, both assessors bid \$20 per parcel. A motion by Marsh, supported by Rogers to hire C. Ledergerber (incumbent) as the Township Assessor. Roll Call Vote – Marsh yea, Pins nay, Rogers yea, LaJoie nay, Pulfrey nay. Motion failed. Marsh. A motion by Pulfrey, supported by Pins to hire P. Chipman as

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the Township Assessor. There was discussion regarding ability to vote due to a pending tribunal, however it was not determined as a conflict of interest. Roll Call Vote –, Pins yea, Rogers nay, Marsh nay, LaJoie yea, Pulfrey yea. Motion passed.

B. Planning Commission Membership – Marsh presented a motion to approve C. Dawson to be a member of the Planning Commission, which was supported by Pins. Motion Passed.

C. Snow removal Bids – Marsh will be requesting bids for snow removal and will present to the Board his results.

—D. Speed limit – Scenic Drive – about 4 persons request that there a 35 MPH established for Scenic Drive. The individuals will be contacted to see if they are willing to make a presentation to the Board, regarding their concerns.

E. Cemetery – will be placed on future agendas. We have had about 12 burials so far this year. We are still working on identifying burial location as the past documentation was not detailed.

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Public Comments – limit 3 minutes

H.I. Adjournment – A motion by Rodgers, supported by Pins to close the meeting. Motion passed at 8:00 PM.